

The University of West London Alumni Awards- Terms and Conditions

The University of West London (UWL) Alumni Awards recognise and celebrate the outstanding achievements of graduates from the University of West London, as well as from our predecessor institutions including Thames Valley University, Ealing College of Higher Education and Ealing Technical College (for full list of predecessor institutions see footnote).

The awards highlight the variety of ways our graduates make a real impact across the globe.

Eligibility for the Alumni Awards

- Alumni of the University of West London or one of its predecessor institutions are eligible for nomination
- Alumni who have previously won an award will not be eligible in the following four years in the same category
- Finalists who did not win an award will be eligible in subsequent years
- All award winners may still be nominated by University staff for the University's Honorary Awards
- No posthumous awards will be made
- The awards selection panel reserves the right to make a final decision on any individual's eligibility for the awards

Alumni ineligible for nomination

- Members of the Alumni Board
- Members of the awards selection panel
- Politicians who hold an elective office
- Current employees of the University
- Current members of the Board of Governors
- Honorary graduates of the University

Nomination Process

The Office of Development and Alumni Relations shall seek nominations for each award via alumni and staff communications. The closing date for nominations is **Tuesday 31st March 2020 at 11.59pm GMT** and no nominations will be considered after this time.

- An alumnus/a is not eligible to nominate him/herself
- The nominee should ideally be personally known to the nominator
- Nominations are not considered from any member of the awards selection panel
- The nominator must complete the appropriate nomination form which will be available online from the Office of Development and Alumni Relations.
- The nominator must provide a statement of no more than 500 words describing the achievements and contributions that make the nominee worthy of the award. These statements should refer directly to the specific criteria for each award.

- All nominations will be treated as confidential.
- Nominations will not be considered after the deadline.

Selection Process

The awards selection panel consider all eligible applications, and select one winner for each category. If the panel deems that there is not a suitable winner in a category, they can decide not to award.

The awards selection panel will consist of the Chair of the Alumni Board and two other Alumni Board Members.

The selection panel will reach agreement on the winners in each of the categories and award recipients will be notified. The Office of Development and Alumni Relations will notify all nominators as to whether their nominee has been selected to receive an award. The selection process is confidential and the decisions of the selection panel are final. All unsuccessful nominations can be resubmitted for consideration in future years.

The Awards

Recent Graduate Award

The Recent Graduate Award recognises evidence of significant career achievement, or positive impact on a field of endeavour or community cause **within five years of graduation** from the University of West London. This award recognises those who have the potential to reach the highest levels of success in the future.

In selecting the Recent Graduate Award, the selection panel will consider the following:

- Early career impact on sector/industry.
- Demonstrable achievement in field of expertise.
- International experience and impact.
- Role model behaviours/ highest standards of sector/industry practice.

Alumni Entrepreneur Award

The Alumni Entrepreneur Award recognises alumni who have achieved outstanding entrepreneurial success while upholding the highest standards of business practice. This award acknowledges the importance placed on entrepreneurship at UWL through teaching, research and practice and the work of the Westmont Enterprise Hub.

In selecting the Alumni Entrepreneur Award, the selection Panel will consider the following:

- Solvency and profitability of company.
- Sustained high level of business performance over a period of 3-5 years with firm growth and value creation.
- Ethical conduct/standards of business practice.

- Profitability of the business model, or in the case of social enterprises, a self-sustaining business practice.
- Impact on the market and the consumer.
- Innovation.
- Contribution to the economy and society, including job creation and exports.
- International reach/impact.

Alumni Lifetime Achievement Award

The Alumni Lifetime Achievement Award is UWL's highest honour and recognises those individuals who have achieved significant success within their industry/sector while upholding the highest standards of practice.

In selecting the Alumni Lifetime Achievement Award, the selection panel will consider the following:

- Sustained professional achievement at the highest levels, preferably extending in to the year of selection.
- Significant impact on their sector/industry, beyond their own role and/or organisation.
- International influence/experience working across different geographic regions.
- Regarded as a role model in their field.
- Innovation and creativity.
- Other awards and recognitions.
- Contribution to charitable or community organisations/not-for-profit work.

Informing and announcing the winners

After the selection panel has made their final decisions, the nominator of the successful nominee will be contacted in the first instance. The nominator will then be asked to connect the Alumni office with the nominee to inform them of the result.

The nominee needs to accept the award within five working days of notification. If the nominee does not accept the award within this timeframe another winner will be chosen by the selection panel.

Each winner will receive a certificate and a trophy. Award winners will be invited to a celebratory event to be presented with their awards. The award winners will be celebrated through stories on UWL and Alumni web pages, social media, email and the Alumni magazine.

Ongoing monitoring

To protect the good name of the University of West London, the University may revoke awards if circumstances change.